

ORDINANCE NO. C-4-89
(as amended)

AN ORDINANCE TO AMEND CHAPTER 161 OF THE
CODIFIED ORDINANCES OF THE CITY OF GROVE CITY
ENTITLED "EMPLOYMENT PROVISIONS FOR CITY EMPLOYEES"

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GROVE CITY STATE OF OHIO
THAT;

SECTION 1. Section 161.01 (e) of the Codified Ordinances, as amended
by Ordinance No. C-46-88, which reads:

(e) Eligibility Requirements for Regular Employee Benefits. All classi-
fied and unclassified employees, excluding members of Council, the Mayor,
the Directors of Law, Safety and Service and employees hired under the
classification of Casual Labor and those unclassified employees scheduled
to work less than 40 hours per week, based on an 8 hour day, will be eli-
gible to receive the benefits specifically described in Sections
161.03-161.08 inclusive.

IS HEREBY AMENDED TO READ:

(e) Eligibility Requirements for Regular Employee Benefits. All classi-
fied and unclassified employees, excluding members of Council, the Mayor,
the Directors of Law and Safety and employees hired under the classifica-
tion of Casual Labor and those unclassified employees scheduled to work
less than 40 hours per week, based on an 8 hour day, will be eligible to
receive the benefits specifically described in Sections 161.03-161.08
inclusive.

SECTION 2. Section 161.02 of the Codified Ordinances entitled "Over-
time" is hereby repealed and new Section 161.02 is hereby enacted and
shall read:

161.02 OVERTIME

- (a) When a classified employee, who is not covered by a collective bargaining agreement, is required by an authorized administrative authority to work more than forty hours in any work week, he or she shall be compensated for such overtime worked at one and one-half times his or her base rate of pay. Such compensation for overtime work shall be paid no later than at the conclusion of the next succeeding pay period.
- (b) Unclassified employees may be granted compensatory time for any overtime worked in excess of a forty hour work week, if prior approval is received from the City Administrator. No compensatory time will be allowed for attending meetings of the City Council. Each employee shall report all hours accrued and used to the City Administrator every pay period.
- (c) Upon separation from employment with the City, those employees shall be entitled to compensation at their then current rate of pay for accrued and unused compensatory time. At no time will compensatory time accrue in excess of 160 hours.

SECTION 3. Section 161.03 of the Codified Ordinances entitled LONGEVITY BONUS is hereby repealed and new section 161.03 is enacted and shall read:

(a) All regular employees, as referred to in Section 161.01(c), after the completion of five years of service with the City, shall receive a longevity bonus pursuant to the following schedule:

<u>Years of Service</u>	<u>Bonus (per year)</u>
5th through 10th	\$525.00
11th through 15th	575.00
16th and thereafter	625.00

(b) Effective as of July 1, 1989, the above shall read:

5th through 10th	\$575.00
11th through 15th	650.00
16th and thereafter	725.00

(c) All regular employees as referred to in Section 161.01(e), hired after March 16, 1987, after the completion of five years of service with the City, shall receive a longevity bonus pursuant to the following schedule:

<u>Years of Service</u>	<u>Bonus (year)</u>
5th through 10th	\$475.00
11th an thereafter	525.00

(d) The annual longevity payments shall be made, in accordance with the above schedules, in a separate lump-sum payment on the first pay period ending after each anniversary date of each year. Upon termination for any reason, members who are eligible for longevity pay under this section (or, in the event of death, the estate of the deceased) shall be paid, as part of their terminal pay, the final partial year of longevity pay, prorated to the number of hours worked during such partial year since the member's last anniversary date. The Director of Finance shall establish the rules and regulations for the distribution of this bonus.

SECTION 4. Section 161.09 of the Codified Ordinances entitled Determination of Number of Employees per Department is hereby amended in part:

<u>Employee</u>	<u>Number</u>
Police Communication Specialist	3 instead of 4
Police Dispatcher	4 instead of 3
Environmental Compliance Officer	1

SECTION 5. Section 161.10 of the Codified Ordinances entitled Compensation Plan; Employees and Officers is hereby repealed and new Section 161.10 is hereby enacted to read:

<u>Administrative-Supervisory</u>	<u>Civil Service Status</u>	<u>Compensation Schedule</u>
Administrator	U	\$40,000 - 52,000 annual
Director of Finance	U	14.43 - 21.58/hr.
Director of Law	U	17,992 - 29,195 annual
Clerk of Council	U	7.69 - 14.18/hr.
Director of Service	U	14.43 - 21.58/hr.
Director of Safety	U	4,000 - 11,000 annual

Director of Development	U	12.02 - 17.79/hr.
Chief Building Inspector	U	14.43 - 21.58/hr.
Director of Recreation	U	12.02 - 18.27/hr.
Assistant Building Inspector	U	11.00 - 13.50/hr.
Senior Citizen Recreation Program Coordinator	U	7.69 - 13.25/hr.
Recreation Supervisor	U	7.69 - 13.25/hr.
Chief of Police	C	18.28 - 23.40/hr.
Deputy Chief	C	16.46 - 20.92/hr.
Lieutenant	C	Per Contract
Sergeant	C	Per Contract
Police Officer	C	Per Contract
Communication Supervisor	C	10.10 - 13.14/hr.
Police Communication Specialist	C	Per Ordinance
Police Dispatcher	C	Per Ordinance
Park Maintenance Supervisor	C	10.34 - 15.02/hr
Fleet Maintenance Supervisor	C	8.50 - 15.33/hr
Street & Water Superintendent	C	11.34 - 17.67/hr
Sewerage & Sewer Superintendent	C	11.34 - 17.67/hr
Equipment Operator	C	Per Contract
Technician II	C	Per Contract
Technician I	C	Per Contract
Park Custodian I	C	Per Contract
Fleet Maintenance Mechanic	C	Per Contract
Account Clerk II	C	Per Contract
Account Clerk I	C	Per Contract
Clerk Typist	C	Per Contract
Record Clerk	C	Per Contract
Secretary-Receptionist	U	5.77 - 9.52/hr.
Casual Labor	U	3.35 - 6.50/hr.
Environmental Compliance Officer	U	6.00 - 9.00/hr.

SECTION 6. The provisions of this ordinance shall be retroactive to January 1, 1989.

SECTION 7. This ordinance shall take effect at the earliest opportunity allowed by law.

Earl R. Nicholson
Earl R. Nicholson, President of Council

Passed: 2/ 6/89

Richard L. Stage
Richard L. Stage, Mayor

Effective: 3/ 8/89

Attest: June A. Cook
June A. Cook, Clerk of Council

I Certify that this ordinance is correct as to form.

R.E. Gunderman
R.E. Gunderman, Director of Law